

1st Review Round 2012 Note on Accountability Report

Organisation: Oxfam New Zealand
Reporting period: 1st July 2010- 30th June 2011

What GRI reporting level did the organisation report on?

- A
 B
 C

Did the Secretariat contact the organisation for further information before forwarding the report to the panel?

- Yes
 No

Comment: -

COMMENTS ON THE INFORMATION PROVIDED IN THE REPORT

Profile (recommended 28)

Number of Profile components the organisation reports on in total: **28**

Number of the recommended Profile components the organisation reports on: **28**

Number of additional Profile components the organisation reports on: **0**

| Profile | Comments |
|-------------------------------|--|
| Strategy and Analysis | |
| 1.1* | <p><u>Comments from previous report:</u> The statement does not include information on the relevance of sustainability to the organisation; or on priorities/ key topics/ trends with regard to sustainability.</p> <p><u>Comments from this report:</u> Partially addressed As in the previous round, the statement does not include information on the relevance of sustainability to the organisation, or priorities/ key topics/ trends. The author of the statement is not mentioned.</p> |
| Organisational Profile | |
| 2.1* | Fully addressed |
| 2.2* | Fully addressed |
| 2.3* | Fully addressed |
| 2.4* | Fully addressed |
| 2.5* | Fully addressed |
| 2.6* | Fully addressed |
| 2.7* | Fully addressed |
| 2.8* | <p><u>Comments from previous report:</u> The report does not include information on the organisation's scope/ scale of activities.</p> <p><u>Comments from this report:</u> Partially addressed More information is provided in this report than the previous one. However, it does not include information on the organisation's scope/ scale of activities.</p> |
| 2.9* | Fully addressed |
| 2.10* | <p><u>Comments from previous report:</u> The report states that the organisation has received "Environmental awards" but no further information on these awards.</p> |

| | |
|--|---|
| | Comments from this report: Fully addressed |
| Report Parameters | |
| 3.1* | Fully addressed |
| 3.2* | Fully addressed |
| 3.3* | Fully addressed |
| 3.4* | Fully addressed |
| 3.5* | <i>Comments from previous report: The report does not include information on the process for defining report content.</i> Comments from this report: Not addressed As in the previous round, this report does not include information on the process for defining report content. |
| 3.6* | Fully addressed |
| 3.7* | Fully addressed |
| 3.8* | Fully addressed |
| 3.10* | Fully addressed |
| 3.11* | Fully addressed |
| 3.12* | Not addressed but not applicable |
| Governance, Commitments, and Engagement | |
| 4.1* | Partially addressed More information on the Board of trustees would be useful, including the number of trustees. |
| 4.2* | <i>Comments from previous report: The report does not include information on the division of power/ responsibility between the highest governance body and the management.</i> Comments from this report: Fully addressed |
| 4.3* | Fully addressed |
| 4.4* | Partially addressed The report does not identify topics raised via the mechanisms listed during the reporting period. |
| 4.14* | Fully addressed |
| 4.15* | Fully addressed |

*: Recommended Profile components

Indicators (recommended 18)

Number of indicators the organisation reports on in total: **18**

Number of the 18 recommended indicators the organisation reports on: **18**

Number of additional indicators the organisation reports on: **0**

| Indicators | Comments |
|------------------------------|--|
| Program Effectiveness | |
| NGO1* | <i>Comments from previous report: The report does not include information on how decisions are communicated to stakeholders; on how stakeholders participate in each stage of the process; or on how feedback from stakeholders has affected the decision-making process.</i> Comments from this report: Partially addressed More information is provided in this report than the previous one, however it does not provide information on how decisions are communicated to |

| | |
|----------------------|---|
| | stakeholders, or on how feedback from stakeholders has reshaped policies/ procedures. |
| NGO2* | <p><u>Comments from previous report:</u> <i>The report does not include information on mechanisms for assessing complaints or for determining actions required in response.</i></p> <p><u>Comments from this report:</u> Partially addressed More information is provided in this report than the previous one. However, it does not provide information on mechanisms for determining actions required in response.</p> |
| NGO3* | <p><u>Comments from previous report:</u> <i>The report does not include information on how the results from the systems in place contribute to internal learning; on adjustments to policy/ programmes as a result of monitoring, evaluation and learning; or on how these adjustments are communicated externally and internally.</i></p> <p><u>Comments from this report:</u> Partially addressed More information is provided in this report than the previous one. However, it does not provide examples of adjustments, or on how these adjustments are communicated.</p> |
| NGO4* | <p><u>Comments from previous report:</u> <i>The report does not include information on measures related to other diversity types than gender.</i></p> <p><u>Comments from this report:</u> Partially addressed More information is provided in this report than the previous one however, it does not provide information on norms/standards.</p> |
| NGO5* | <p><u>Comments from previous report:</u> <i>The report does not include information on how the organisation works in order to make sure that consistency is maintained during implementation; on how the organisation ensures that its public criticisms are fair/ accurate; on whether processes for taking corrective actions on advocacy positions are in place; on corrective actions taken; or on where advocacy positions are published.</i></p> <p><u>Comments from this report:</u> Partially addressed More information is provided in this report than the previous one, however it does not provide information on corrective actions taken, on where campaigns and positions are published, or the process used for exiting a campaign.</p> |
| NGO6* | <p><u>Comments from previous report:</u> <i>The report does not include information on the processes for identifying potential for duplication; promoting learning from others; or identifying opportunities for partnerships with other organisations.</i></p> <p><u>Comments from this report:</u> Partially addressed As in the previous round, this report does not include information on the processes to identify potential for duplication, to promote learning, or to identify opportunities for partnerships.</p> |
| Economic | |
| NGO7* | Fully addressed. |
| NGO8* | Fully addressed |
| EC7* | Fully addressed. |
| Environmental | |
| EN16* | <u>Comments from previous report:</u> <i>The report does not include information on the standards used when green gas emissions are calculated; or on the</i> |

| | |
|----------------|---|
| | <p><i>organisation's indirect greenhouse gas emissions.</i></p> <p><u>Comments from this report:</u> Partially addressed As in the previous round, this report does not include information regarding the standards used to calculate emissions or on the organisation's indirect emissions.</p> |
| EN18* | <p><u>Comments from previous report:</u> <i>The report does not include information on initiatives taken to reduce greenhouse gas emissions; or on the reductions on emissions achieved so far.</i></p> <p><u>Comments from this report:</u> Partially addressed More information is provided in this report than the previous one. The report provides information regarding further efforts to reduce emissions (under indicator EN16), however it does not include information regarding initiatives that have already led to reductions, or whether the reductions were mandatory or voluntary.</p> |
| Labour | |
| LA1* | <p><u>Comments from previous report:</u> <i>The report does not include information on categories/ contract type for volunteers.</i></p> <p><u>Comments from this report:</u> Fully addressed. Information on employment types can be found under component 2.8.</p> |
| LA10* | <p><u>Comments from previous report:</u> <i>The organisation states that it does not record the number of training hours per employee.</i></p> <p><u>Comments from this report:</u> Partially addressed As in the previous report, the organisation indicates that it does not record the number of training hours per employee and does not indicate whether it will put a system in place to collect this information in the future. However the report indicates the number of staff who attended at least one training course.</p> |
| LA12* | Fully addressed. |
| LA13* | <p><u>Comments from previous report:</u> <i>The organisation states that it cannot give exact number on this. Estimated numbers are given for gender and minority groups but no information is given for age.</i></p> <p><u>Comments from this report:</u> Partially addressed More information is provided in this report than the previous one however, it does not include percentages for age groups.</p> |
| Society | |
| SO1* | <p><u>Comments from previous report:</u> <i>The report does not include information on how the programmes in place to assess impacts of operations on local communities function. Nor does the report include information on whether the programmes have been effective in mitigating negative/ maximising positive impacts; or on examples of how feedback has informed steps toward further community engagement.</i></p> <p><u>Comments from this report:</u> Partially addressed More information is provided in this report than the previous one, however it does not provide information on whether the programmes have been effective in mitigating negative/ maximising positive impacts, or on how feedback has reshaped policies/programmes.</p> |

| | |
|-------------------------------|---|
| SO3* | <p><u>Comments from previous report:</u> The report does not include number of staff going through anti-corruption training.</p> <p><u>Comments from this report:</u> Partially addressed. More information is provided in this report than the previous one. The organisation indicates that it covers this during the induction of staff and partners, that it does not have a specific anti-corruption training programme and that it has not been identified as a significant issue.</p> |
| Product Responsibility | |
| PR6* | <p><u>Comments from previous report:</u> The report does not include information on the frequency with which it reviews compliance with this standard; or on the number of complaints of breaches of standards for fundraising and marketing communication practices in relation to stakeholders.</p> <p><u>Comments from this report:</u> Partially addressed As in the previous round, this report does not include information on the frequency with which the organisation reviews compliance with this standard, or on the number of complaints received for breaches of standards in relation to stakeholders, or whether the organisation sells product of the kind mentioned in the reporting guidelines.</p> |

*: Recommended indicators

Organisation's commitments for the future

- **4.4:** "Oxfam New Zealand is planning to undertake a more formal social audit report in the next reporting period."
- **NGO1:** "ONZ is working towards improved information sharing and feedback with partners, stakeholders and allies. Clear agreements (MOUs and LOAs) on the partnership process and the commitment and obligations of both parties are developed in consultation with partners and regularly reviewed during annual reflection and review exercises."
- **NGO4:** "To improve practice in and identify improved targeting of programmes ONZ is improving its baseline design and data collection in order to disaggregate target populations. Examples of this include identifying people living with disability, HIV/AIDS and female headed households."
- **EN16:** "Reduction recommendations for 2011/2012 include:
 - o Use a portable power meter to identify big energy users in the office.
 - o Oxfam NZ will focus specifically on staff commuting and may make separate goals within this area to get each staff member involved.
 - o Practical measures such as performing a paper audit trail will help to increase paper recycling around the office."