

Note on accountability report, reviewed in March 2011

Organisation: ActionAid International
 Reporting period: January – December 2009

Reporting framework used

- GRI Reporting Framework
- Interim Reporting Framework

On the GRI Reporting Framework

What GRI reporting level did the organisation report on?

- A
- B
- C

Did the Secretariat contact the organisation for further information before forwarding the report to the panel?

- Yes
- No

Comment: The annex “Organisational diagrams” (referred to on p. 35) was missing. This was provided by the organisation upon the Secretariat’s request.

COMMENTS ON THE INFORMATION PROVIDED IN THE REPORT

Profile (recommended 28)

Number of Profile components the organisation reports on in total: **28**
 Number of the recommended Profile components the organisation reports on: **28**
 Number of additional Profile components the organisation reports on: **none**
 Number of Profile components commented on: **6**

“1.1 Strategy and Analysis/ Statement from the most senior decision-maker of the organization”

Comment: Missing information on performance with respect to goals/ objectives/ standards/ targets.

“2.3 Organizational Profile/ Operational structure of the organization, including national offices, sections, branches, field offices, main divisions, operating companies, subsidiaries, and joint ventures.”

Comment: Missing information on where national offices/ sections/ field offices are based.

“2.8 Organizational Profile/ Scale of the reporting organization.”

Comment: Missing information on scope/ scale of activities.

“3.5 Report Parameters/ Process for defining report content.”

Comment: Missing information on the process for defining report content.

“4.4 Governance, Commitments and Engagement/ Mechanisms for internal stakeholders (e.g., members), shareholders and employees to provide recommendations or direction to the highest governance body.”

Comment: Missing more detailed information on mechanisms for members to provide recommendation/ direction to the highest governance body.

“4.15 Governance, Commitments and Engagement/ Basis for identification and selection of stakeholders with whom to engage.”

Comment: Missing information on the process for identifying stakeholder groups.

Indicators (recommended 18)

Number of indicators the organisation reports on in total: **17**

Number of the 18 recommended indicators the organisation reports on: **12**

Number of additional indicators the organisation reports on: **5**

Number of indicators commented on: **12**

“NGO4: Measures to integrate gender and diversity into programme design, implementation, and the monitoring, evaluation, and learning cycle.”

Comment: Missing information on policies/ tools and actions taken related to other diversity types than gender.

“EN1: Materials used by weight or volume.”

Comment: The organisation indicates that this data exists for the UK office only and therefore reports only this information. Information only given for “paper use”.

“EN2: Percentage of materials used that are recycled input materials.”

Comment: The organisation reports for the UK office only. Information only given for “paper use”, plus an estimation of the total.

“EN4: Indirect energy consumption by primary source.”

Comment: The organisation reports for the UK office only. Information missing on the proportion of renewable and non-renewable energy used.

“EN16: Total direct and indirect greenhouse gas emissions by weight.”

Comment: The organisation reports for the UK office only. Missing information on standards used for calculation; and on the proportion of direct and indirect emissions.

“EN17: Other relevant indirect greenhouse gas emissions by weight.”

Comment: The organisation reports for the UK office only and for “paper use” and “air travel” only. Missing information on which of the organisation’s activities cause the emissions; and an assessment of their amount.

“EN18: Initiatives to reduce greenhouse gas emissions and reductions achieved.”

Comment: The organisation reports for the UK office only.

“EN28: Monetary value of significant fines and total number of non-monetary sanctions for noncompliance with environmental laws and regulations.”

Comment: Missing information regarding non-monetary sanctions.

“LA1: Total workforce, including volunteers, by type, contract, and region.”

Comment: Missing information on type of contract. Organisation indicates that data does not exist for type of work or for volunteers.

“LA10: Average hours of training per year per employee by employee category.”

Comment: Organisation indicates that this data is not reported on at the global level.

“LA12: Percentage of employees receiving regular performance and career development reviews.”

Comment: Missing information on what number the percentage is based on.

“SO1: Nature, scope, and effectiveness of any programs and practices that assess and manage the impacts of operations on communities, including entering, operating, and exiting.”

Comment: Missing information on the number of operations to which the programmes apply; on whether the programmes have been effective; and on how feedback has led to further community engagement.